

**MACKENZIE COUNTY  
BUDGET COUNCIL MEETING**

**Tuesday, December 6, 2022 – Wednesday, December 7, 2022  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

**PRESENT:**

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Cameron Cardinal	Councillor (left the meeting at 3:50 p.m. on December 7, 2022)
Darrell Derksen	Councillor (arrived at 10:11 a.m. on December 7, 2022)
David Driedger	Councillor (arrived at 10:29 a.m. on December 6, 2022)
Lisa Wardley	Councillor
Ernest Peters	Councillor
Garrell Smith	Councillor (arrived at 10:04 a.m. on December 6, 2022)

**REGRETS:**

**ADMINISTRATION:**

James Thackray	Chief Administrative Officer
Byron Peters	Director of Projects and Infrastructure
Louise Flooren	Manager of Legislative & Support Services/ Recording Secretary
Jennifer Batt	Director of Finance
Don Roberts	Director of Community Services
Willie Schmidt	Fleet Maintenance Manager
Caitlin Smith	Director of Planning and Agriculture
Michael Stamhuis	Interim Director of Operations
John Zacharias	Director of Utilities

**ALSO PRESENT:**

Minutes of the Budget Council Meeting for Mackenzie County held on December 6-7, 2022 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Knelsen called the meeting to order at 10:00 a.m. on December 6, 2022.

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**AGENDA: 2. a) Adoption of Agenda**

**MOTION 22-12-864 MOVED** by Councillor Cardinal

That the agenda be adopted with the following additions:

- 4. a) Labour
- 4. b) Policy Matter
- 12. b) Street Lights

**CARRIED**

**ADMINISTRATION: 15. a) Little Red River Cree Nation – Addition to Reserve (ATR) Application**

**MOTION 22-12-865 MOVED** by Councillor Braun

That the draft letter be accepted as presented.

**CARRIED**

Councillor Smith joined the meeting at 10:04 a.m. and Councillor Driedger joined the meeting at 10:29 a.m.

Reeve Knelsen recessed the meeting at 10:57 a.m. and reconvened the meeting at 11:11 a.m.

**FINANCE: 11. a) Draft 2023 Operating Budget**

**MOTION 22-12-866 MOVED** by Councillor Wardley  
Requires 2/3

That Tracking Sheet change #5 for the Draft 2023 Operating budget be approved as presented.

**CARRIED**

**ADOPTION OF PREVIOUS MINUTES: 3. a) None**

**TENDERS: 5. a) None**

**PUBLIC HEARINGS: 6. a) None**

**DELEGATIONS: 7. a) None**

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**GENERAL  
REPORTS:**

**8. a) None**

**AGRICULTURE  
SERVICES:**

**9. a) Agriculture Department - Proposed Revenue Options**

**MOTION 22-12-867**

**MOVED** by Councillor Peters

That administration incorporate the Agricultural Departments user pay funding model in the 2023 Operating Budget as discussed.

**CARRIED**

Reeve Knelsen recessed the meeting at 11:50 a.m. and reconvened the meeting at 12:32 p.m.

**COMMUNITY  
SERVICES:**

**10. a) Waste Disposal Report**

**COMMUNITY  
SERVICES:**

**10. b) Waste Transfer Station Budget Review**

Reeve Knelsen recessed the meeting at 1:40 p.m. and reconvened the meeting at 2:00 p.m.

**FINANCE:**

**11. b) Fort Vermilion Seniors Club – Grant Funding Requests**

**MOTION 22-12-868**  
Requires 2/3

**MOVED** by Deputy Reeve Sarapuk

That the grant funding request of operational assistance for the Fort Vermilion Seniors Club in the amount of \$6,000.00 be incorporated into the 2023 Operating Budget and a letter be sent stating that future requests will not be accepted if received past the deadline

**CARRIED**

**CLOSED MEETING:**

**4. a) Closed Meeting (ADDITION)**

**MOTION 22-12-869**  
Requires Unanimous

**MOVED** by Councillor Braun

That Council move into a closed meeting at 2:58 p.m. to discuss the following:

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4.a) Labour (*FOIP Sections 23, 24 and 27*)

**CARRIED UNANIMOUSLY**

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors Present
- James Thackray, Chief Administrative Officer
- Byron Peters, Director of Projects and Infrastructure
- Michael Stamhuis, Interim Director of Operations

**MOTION 22-12-870**  
 Requires Unanimous

**MOVED** by Councillor Peters

That Council move out of a closed meeting at 3:15 p.m.

**CARRIED UNANIMOUSLY**

Reeve Knelsen recessed the meeting at 3:15 p.m. and reconvened the meeting at 3:27 p.m.

Reeve Knelsen recessed the meeting at 3:52 p.m. on December 6, 2022 and reconvened the meeting at 10:00 a.m. on December 7, 2022.

**CLOSED MEETING:**

**4. a) Closed Meeting (ADDITION)**

**MOTION 22-12-871**  
 Requires Unanimous

**MOVED** by Councillor Bateman

That Council move into a closed meeting at 10:05 a.m. to discuss the following:

4. b) Policy Matter (*FOIP Sections 23 and 24*)

**CARRIED UNANIMOUSLY**

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors Present excluding Councillor Derksen
- James Thackray, Chief Administrative Officer
- Byron Peters, Director of Projects and Infrastructure
- Michael Stamhuis, Interim Director of Operations
- Jennifer Batt, Director of Finance
- Caitlin Smith, Director of Planning and Agriculture
- Don Roberts, Director of Community Services
- John Zacharias, Director of Utilities

- Louise Flooren, Manager of Legislative & Support Services/Recording Secretary

**MOTION 22-12-872**  
Requires Unanimous

**MOVED** by Councillor Cardinal

That Council move out of a closed meeting at 10:07 a.m.

**CARRIED UNANIMOUSLY**

Councillor Derksen joined the meeting at 10:11 a.m.

**FINANCE:**

**11. c) Review 2022 Capital Projects – Carry Forwards**

**MOTION 22-12-873**  
Requires 2/3

**MOVED** by Councillor Driedger

That administration incorporate the 2022 Capital Carry Forward Projects in the Draft 2023 Budget as amended.

**CARRIED**

Reeve Knelsen recessed the meeting at 11:20 a.m. and reconvened the meeting at 11:35 a.m.

Reeve Knelsen recessed the meeting at 12:03 p.m. and reconvened the meeting at 12:49 p.m.

Reeve Knelsen recessed the meeting at 2:04 p.m. and reconvened the meeting at 2:15 p.m.

**FINANCE:**

**11. d) Review 2023 Capital Projects and 5 Year Plan**

**MOTION 22-12-874**

**MOVED** by Councillor Bateman

That the 5 year Capital Plan be amended as discussed and left in draft form for further discussion.

**CARRIED**

**MOTION 22-12-875**

**MOVED** by Councillor Wardley

That administration bring forward funding options for the recommended 2023 Capital Projects as discussed.

**CARRIED**

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Reeve Knelsen recessed the meeting at 3:44 p.m., Councillor Cardinal left the meeting at 3:50 p.m. and Reeve Knelsen reconvened the meeting at 3:59 p.m.

**OPERATIONS:**

**12. a) Operational Comparison Costs**

**MOTION 22-12-876**  
Requires 2/3

**MOVED** by Councillor Wardley

That administration incorporate the Public Works user pay funding model, and service level changes in the 2023 Operating Budget as discussed.

**CARRIED**

**OPERATIONS:**

**12. b) Street Lights (ADDITION)**

**MOTION 22-12-877**  
Requires Unanimous

**MOVED** by Councillor Bateman

That the Street Lights discussion be received for information.

**CARRIED UNANIMOUSLY**

**UTILITIES:**

**13. a) None**

**PLANNING &  
DEVELOPMENT:**

**14. a) Planning and Development, and Subdivision  
Proposed Revenue Options**

**MOTION 22-12-878**

**MOVED** by Deputy Reeve Sarapuk

That administration incorporate the Planning and Development, and Subdivision user pay funding model in the 2023 Operating Budget as discussed.

**CARRIED**

**FINANCE:**

**11. e) 2023 Interim Budget**

**MOTION 22-12-879**  
Requires 2/3

**MOVED** by Councillor Derksen

That \$300,000.00 from the 2022 Operating Budget be allocated to the General Operating Reserve

Councillor Peters left the meeting at 5:15 p.m.

**CARRIED**

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Councillor Peters rejoined the meeting at 5:18 p.m.

**MOTION 22-12-880**

Requires 2/3

**MOVED** by Councillor Braun

That tracking sheet changes #6 be accepted as presented.

**CARRIED**

**MOTION 22-12-881**

Requires 2/3

**MOVED** by Councillor Braun

That the 2023 Operating Budget be approved.

**CARRIED**

**MOTION 22-12-882**

Requires 2/3

**MOVED** by Councillor Wardley

That up to fifty percent (50%) of the 2022 Operating Grants for Non-Profit Organizations for 2023 be released.

**CARRIED**

**MOTION 22-12-883**

**MOVED** by Councillor Derksen

That a Budget Council Meeting be scheduled for Wednesday, January 11, 2023.

**CARRIED**

**COMMITTEE OF THE  
WHOLE ITEMS:**

16. a) None

**COUNCIL  
COMMITTEE  
REPORTS:**

17. a) None

**INFORMATION/  
CORRESPONDENCE:**

18. a) None

**NOTICE OF MOTION:**

19. a) None

**NEXT MEETING  
DATES:**

20. a) Next Meeting Dates

Regular Council Meeting

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December 13, 2022  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT: 21. a) Adjournment**

**MOTION 22-12-884 MOVED** by Councillor Driedger

That the Council meeting be adjourned at 5:25 p.m.

**CARRIED**

These minutes were approved at the December 13, 2022 Regular Council Meeting.

(original signed) \_\_\_\_\_  
Josh Knelsen  
Reeve

(original signed) \_\_\_\_\_  
James Thackray  
Chief Administrative Officer

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